



FULTON COUNTY PURCHASING DEPARTMENT

**Winner 2000 - 2005 Achievement of Excellence in Procurement Award
National Association of Purchasing Management**

Jerome Noble, Director

September 20, 2005

**RE: RFP#05RFP45291A-TD Comprehensive Maintenance and Operation Services
for Juvenile Court, Mechanicsville Library, and Medical Examiners Office**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Proposal (RFP).

Except as provided herein, all terms and condition in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Toni Darden
Assistant Purchasing Agent

**RFP#05RFP45291A-TD Comprehensive Maintenance and Operation Services for
Juvenile Court, Mechanicsville Library, and Medical Examiners Office
Addendum No. 1
Page Two**

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

- 1. Questions and answers (attached)**
- 2. Revisions to Technical Specifications (attached)**

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30335 by the RFP due date and time **Thursday, October 6, 2005 no later than 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2005.

Legal Name of Proposer

Signature of Authorized Representative

Title

Question:

1. Page 38, para 3.10.13. **Building and Life Safety and Security Systems**. This paragraph states that elevators and escalators are included among the systems we are to "Inspect, test, maintain and repair..." Paragraph 3.3.2 on page 25, **Services not included:** and paragraph 3.15, **Elevators**, on page 41 excludes elevators and vertical transportation systems. Please clarify.

Response:

Paragraph 3.10.13 is amended to read as follows:

Add: 3.10.13.2 Maintenance and repair of Elevators and Escalators are not included in the scope of repair and maintenance. However, the FMC shall coordinate the inspection and certification of these systems with the Elevator Maintenance contractor

Question:

2. Page 31, para. 3.8, **Computerized Maintenance Management**. This section requires the FMC to use the installed CMMS. Please identify the CMMS in use at the facilities.

Response:

Paragraph 3.8 The Computerized Maintenance Management System currently used by GSD is TM2, licensed by FKW Technologies, Oklahoma City.

Question:

3. Page 38, para 3.10.14. States that equipment under warranty must be maintained so that the warranty is not voided. Please identify any equipment under warranty and when that warranty expires.

Response:

Paragraph 3.10.14 GSD currently does not have a list of equipment under warranty. However it will be identified to the FMC during the initial walk through as required in Paragraph 3.16

Question:

4. Page 52, para. 3.27, **Technical Proposal Format**. Page limitations are placed on various sections of the Technical Proposal. Under **Section (1), Vendor Background, Personnel & Past Experience**, limitations are placed on the various subsections. Under **Section (3), Proposed Organizational Profile**, a page limitation is placed on the entire section. Under **Section (2), Maintenance Program Management Plan/Approach of Work**, there appears to be a 10 page limit on the entire section with the Quality Plan sub-section limited to five pages and the Operations and Maintenance Program Work Plan sub-section limited to what remains after the number of pages used for the Quality Plan are subtracted from the 10 page limit. Sections (4), (5), (6) do not list any page limitations. Please clarify the page limitations for each section and sub-section.

Response:

Page limitations on technical proposal:

Section 4 Customer Service Plan and CMMS Programming Implementation:
Limit to two (2) pages

Section 5 Home Office location – Limit to one (1) Page

Section 6 Current Work Load and Financial capability – Limit to (twelve) 12
pages in the case of financial statements. Consolidated statements
are acceptable. Limit to one (1) page for describing current work load.

REVISIONS TO TECHNICAL SPECIFICATIONS:

Modify the following paragraphs:

Paragraph 3.6

Add:

Medical Examiner's Office – This may be considered as a 24x7 operation

Mechanicsville Library – 10 AM – 8 PM Mondays and Wednesdays
 10 AM- 6 PM Tuesday
 12 Noon – 6 PM Thursdays, Fridays and Saturdays
 Closed on Sundays

Paragraph 3.10.8

Add: 3.10.8.1

Standby Generators must be tested with full emergency building load at least once in a six month period. Such tests shall be done only after coordinating with the Contract Administrator.

Paragraph 3.3.1

Delete: Court Audio, and Video Systems including CCTV

Paragraph 3.3.2

Add: Court Audio, and Video Systems including CCTV

Add: Paragraph 3.3.5

Maintenance and / or repair of security cameras, Court Audio, and Video Systems including CCTV are not part of this contract. The FMC is responsible to provide power supply for installation of Security and / or surveillance cameras when required.